



*In the Name of Allah, the Beneficent, the Merciful*

## **MCA Board of Trustees Meeting Minutes**

**Date:** April 06, 2021 (Tuesday)

**Location:** Zoom

Meeting began at ~8:00pm and adjourned at ~9:00pm

**BOT Members present:** Mustafiz Choudhury, Shabeena Ahmed, Faisal Ahmed, Syed Fahim Ahmed\*

[\* Syed Fahim Ahmed left at ~8:20 pm as he was traveling]

**Board Members Absent:** Mohamed Mostafa, Ahmed Hamud, Gulled Roble

**Other Attendees:** Community members

---

### **1. Approval of Minutes**

Minutes of the BOT Open Meetings #9 & #10 held on March 1 and March 16 respectively were approved.

### **2. Date of Foundation Meeting #2**

The second Foundation Meeting was earlier scheduled for April 5. Since finance is critical to the Foundation meeting, and Br. Mohamed is off for a few days, the meeting will be rescheduled.

**Action Item** Sr. Shabeena to propose a new date based on Br. Mohamed's availability and readiness

### **3. K&C Limited Re-opening Plan**

K&C will be approached to put together and present a limited reopening plan to BOT, for which an initial conversation has been started by Br. Faisal.

**Action Item** Br. Faisal/Br. Gulled to work with K&C on the plan.

### **4. Ramadan Activities - Active Participation by BOT Especially During FR Nights**

Taraweeh has been planned for Ramadan, only at MCA and not at Masjid An-Noor. Prayers will be held simultaneously both indoors and outdoors (no other activities) during the Ramadan nights. There will be live fundraising for all Saturday nights, with International Fundraising on the 29th Ramadan, as is the tradition and fundraisings will possibly be livestreamed. The Board discussed some items regarding the ongoing discussion around Ramadan activities/plan. The general idea was that we need to be cautious and remember that we still need to follow guidelines of social distancing etc.

- FR on Saturday nights - It is better to have 2 FR on alternate Saturdays (total 2) rather than have FR on every Saturday night (total 4).
- Iftar - Given the COVID situation, it is better not to have the daily Iftar program.



*In the Name of Allah, the Beneficent, the Merciful*

## **MCA Board of Trustees Meeting Minutes**

- Br. Chafik had mentioned in the Monday meeting (April 05) about a proposal to seek funds from national/global level. This is a time when all masjids/institutions are trying their best to come back to normalcy, so better not to seek outside funds. Rather, as a blessed well-off community, Alhamdulillah, we should be actively raising funds for other masjids/institutions that require support.

**Action Item** Sr. Shabeena to communicate to Br. Khaled H. regarding these items.

### **5. HOPE Lease Renewal**

The Board has received an email communication from HOPE regarding the current lease agreement, which will end soon. The Board discussed the renewal with a proposed clause as an amendment.

**Action Item** Br. Mustafiz to work on the amendment clause to be sent to HOPE.

Sr. Shabeena to acknowledge receipt of the email to HOPE.

### **6. HVAC New Contract**

Br. Faisal updated the board that based on prior BOT discussions and decisions, the HVAC contract with Air Systems has been terminated and a new HVAC contract with Valley Mechanical, has been signed for HVAC maintenance at both MCA and An-Noor

**Action Item** Br. Faisal will update/place the signed contract/documents in the shared BOT folder.

### **7. Next Meeting**

Supposed to be held on April 20, 2021 (BOT Open Meeting), but due to Ramadan schedule may be changed for the next few weeks.