The MCA is committed to ensuring there is a peaceful and safe environment for our families, every member of our community, and any visiting guest. The mosque is a sacred space and should be shown reverence as a holy site. By adhering to the guidelines, you contribute to a positive experience for all attendees.

Security personnel will be staffed at MCA and attendees will be asked to leave at closing time. Video surveillance is active at MCA at all times. Outside of the regularly posted prayer times, closing time will vary depending on weekly programming. Anyone not adhering to MCA policies or code of conduct can be asked to leave by any MCA official or staff. If you need to report a serious issue or incident that violates attendance policy or the code of conduct, visit the facility manager's office or email incidentreport@mcbayarea.org. MCA takes all reports seriously. If the situation calls for an emergency response, dial 9-1-1. Attendees are expected to follow the instructions given by the mosque staff or volunteers and to cooperate with the mosque administrations and abide by its rules and regulations.

**MCA ATTENDANCE POLICY INCLUDES:**

1. Visitors 17 years of age and younger are required to be accompanied at all times by a parent or supervising adult aged 21 or older. Parents or supervising adults should supervise children and prevent any disruptive or disrespectful behavior. Keep children under control and ensure they maintain proper behavior while on any portion of the premises as they have the responsibility for children accompanying them.
2. Proof of age may be required for the youth or supervising adults. Those who lack proper identification may be asked to leave the property.
3. Valid identification includes a state issued driver's license or ID card, a military ID, a school ID card, or a passport. The identification must be tamper proof and include a photograph and date of birth.
4. One adult may accompany up to four youths. All accompanied youths must remain with the supervising adult.
5. Supervising adults are responsible for the actions of the youth they accompany.
6. Attendees must treat all worshippers and staff with respect and may not engage in any form of discriminatory or offensive behavior of speech.
7. All weapons are prohibited.
8. This Policy is subject to change by MCA Board and Management.

**MCA CODE OF CONDUCT INCLUDES THE FOLLOWING:**

The MCA, including the parking area, is private property. To ensure a safe and pleasant experience for our guests, the following activities are not permitted on these premises.

1. ENGAGING IN ACTIVITY THAT HINDERS the flow of attendees, obstructs entryways/walkways, or creates a safety hazard.
2. OFFENSIVE OR DISRUPTIVE BEHAVIOR likely to provoke a disturbance or infringe on the rights or peace of other patrons in the Center, including: gestures; obscenities; slurs based on race, gender, or ethnicity; sexually explicit language/conduct; excessive noise or music.
3. UNSAFE ACTIVITIES such as horseplay, use of physical force, fighting, running, skateboarding, skating, or riding cycles, scooters or Segways in the hallways or pedestrian areas.
4. NO FOOD OR OPEN BEVERAGES in the prayer halls (i.e., drink bottles must be closed)
5. NO LITTERING.
6. PHOTOGRAPHING OR VIDEOTAPING on MCA property in an intimidating or threatening manner, or in a manner that compromises the safety or security of any individual or entity at the MCA. Obtain permission for the administration before taking any photographs or recording videos inside the mosque, respect the privacy of the space.
7. FAILING TO BE FULLY CLOTHED, including the absence of shirts and/or shoes, or wearing apparel that obscures, disguises, or conceals the face, unless worn for medical or religious reasons.
8. APPAREL THAT MAY PROVOKE OR INCITE VIOLENCE or create a disturbance.
9. UNAUTHORIZED COMMERCIAL ACTIVITY or solicitation.
10. EVENT ACTIVITY NOT AUTHORIZED IN ADVANCE by MCA Management.
11. FIREARMS (including replicas) or any object that can be used as a weapon.
12. ANIMALS with the exception of trained service animals or service animals in training.
13. SMOKING OR VAPING.
14. VIOLATING ANY FEDERAL, STATE, OR LOCAL LAW OR ORDINANCE.
15. Any person or persons who violate the Code of Conduct will be asked to leave the MCA and may be subject to arrest for criminal trespass.
16. SILENCE AND RESPECT: Maintain a calm and quiet atmosphere within the premises; avoid loud conversations, unnecessary noise, or any behavior that may disturb worshippers. Turn off or switch to silent mode all electronic devices.
17. SHOES AND FOOTWEAR: Remove your shoes before entering the prayer areas and place them in designated area. The prayer areas must be kept clean and free from any dirt.
18. PERSONAL BELONGINGS: Take care of your personal items, do not leave them unattended.

The above is not intended to be an exhaustive list. MCA has the right to determine that additional conduct is prohibited. Reasonable accommodation will be made for guests with disabilities. Thank you for contributing to a positive experience for all attendees.